

# **ELECTRONIC REMITTANCE ADVICE (ERA) ENROLLMENT FORM**

PROVIDER INFORMATION						
1. Provider Name:	2. Doing Business As Name (DBA):					
3. Provider Address – Street:	4. City:	5. State/Province:	6. ZIP Code/Postal Code:			

#### PROVIDER IDENTIFIERS INFORMATION

7. Provider Federal Tax Identification Number (TIN) or Employer Identification Number (EIN): 8. National Provider Identifier (NPI):

PROVIDER CONTACT INFORMATION					
9. Provider Contact Name:	10. Telephone Number:	11. Email Address:			

ELECTRONIC REMITTANCE ADVICE INFORMATION
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Preference for Aggregation of Remittance Data (Account Number Linkage to Provider Identifier)

12. National Provider Identifier (NPI

13. Method of Retrieval: The only method of retrieval from Medi-Cal Dental is Secure FTP.

#### ELECTRONIC REMITTANCE ADVICE CLEARINGHOUSE INFORMATION

14. Clearinghouse Name:

15. Vendor Name:

#### ELECTRONIC REMITTANCE ADVICE VENDOR INFORMATION

16. Reason for Submission:	O New Enrollment	<b>O</b> c	hange Enrollment	O Cancel Enrollment		
17Authorized	Signature		Sub	mission Date		
Printed name of provider						

Mail the completed form to: Medi-Cal Dental Attention: Provider Enrollment Department, P.O. Box 15609, Sacramento, CA 95852-0609. To check status, call (800) 423-0507 and ask for EDI Support.

To research and resolve a late or missing v5010 X12 835, please contact Medi-Cal Dental at (800) 423-0507 and ask for EDI Support (e-mail: <u>Medi-CalDentalEDI@gainwelltechnologies.com</u>). Late or missing is defined as a maximum elapsed time of four business days following the receipt of an associated Electronic Funds Transfer (EFT). By submitting this form, the provider is authorizing Medi-Cal Dental to provide remittance data electronically.

The ERA is the v5010 X12 835 transaction. For assistance in completing the Electronic Remittance Advice (ERA) Enrollment form, please contact Medi-Cal Dental at (800) 423-0507 and ask for EDI Support (e-mail: <u>Medi-CalDentalEDI@</u> <u>gainwelltechnologies.com</u>). These instructions may also be found in the EDI section on the Medi-Cal Dental website at <u>www.Dental.DHCS.ca.gov</u>.

# PROVIDER INFORMATION

- 1. Enter the provider name
- 2. If using a doing business as name (DBA) enter the DBA
- 3. Enter the provider service office street address
- 4. Enter the service office city
- 5. Enter the service office state
- 6. Enter the service office zip code

# PROVIDER IDENTIFIERS INFORMATION

- Depending on how earnings are reported enter the provider tax identification number (TIN) or Employer Identification number (EIN) or Social Security Number (SSN)
- 8. Enter the provider National Provider Identifier (NPI) for the service office location

# PROVIDER CONTACT INFORMATION

- 9. Enter the contact name
- 10. Enter the telephone number for the service office
- 11. Enter the provider email address

# ELECTRONIC REMITTANCE ADVICE INFORMATION

- 12. Enter the provider National Provider Identifier (NPI) for the service office location; must match the preference for ERA payment.
- 13. Method of retrieval: The only method of retrieval from Medi-Cal Dental is Secure FTP.

## ELECTRONIC REMITTANCE ADVICE CLEARINGHOUSE INFORMATION

14. If applicable, enter the name of the provider's Electronic Data Interchange (EDI) clearinghouse

## ELECTRONIC REMITTANCE ADVICE VENDOR INFORMATION

15. If applicable, enter the name of the provider's Practice Management System/Software vendor

## REASON FOR SUBMISSION

16. Check the ERA action "New Enrollment", "Change Enrollment" or Cancel Enrollment"

## OTHER

17. Sign and date the ERA form; requires the provider's original signature

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